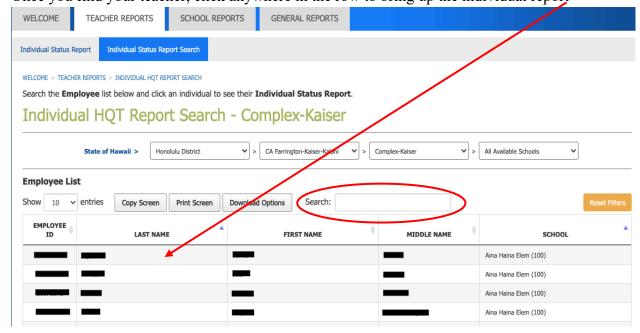For instructions on accessing the eHR for HQ site, please refer to Document 1f of the ESSA HQT Handbook.
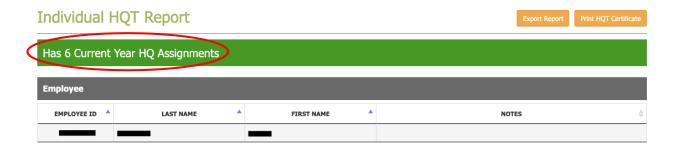
Click on Teacher Reports.

Search for teacher

- You can use the search box to find teacher by entering name, employee ID, or school
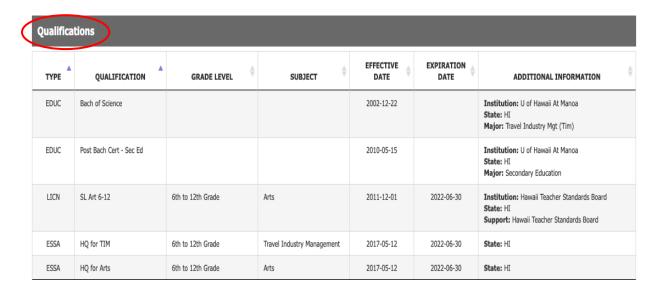- Once you find your teacher, click anywhere in the row to bring up the individual report

Teacher Status Report will appear.

- If teacher has core HQ assignments, it will be listed on the top in Green

Individual HQT Report

Export Report | Print HQT Certificate

Has 6 Current Year HQ Assignments

Employee

EMPLOYEE ID	LAST NAME	FIRST NAME	NOTES
▉	▉	▉	

To see what HQs teacher has, scroll down to Qualifications.

Qualifications

TYPE	QUALIFICATION	GRADE LEVEL	SUBJECT	EFFECTIVE DATE	EXPIRATION DATE	ADDITIONAL INFORMATION
EDUC	Bach of Science			2002-12-22		**Institution:** U of Hawaii At Manoa **State:** HI **Major:** Travel Industry Mgt (Tim)
EDUC	Post Bach Cert - Sec Ed			2010-05-15		**Institution:** U of Hawaii At Manoa **State:** HI **Major:** Secondary Education
LICN	SL Art 6-12	6th to 12th Grade	Arts	2011-12-01	2022-06-30	**Institution:** Hawaii Teacher Standards Board **State:** HI **Support:** Hawaii Teacher Standards Board
ESSA	HQ for TIM	6th to 12th Grade	Travel Industry Management	2017-05-12	2022-06-30	**State:** HI
ESSA	HQ for Arts	6th to 12th Grade	Arts	2017-05-12	2022-06-30	**State:** HI

If teacher is NHQ for any of their current assignments, you will see the number of assignments listed in **RED** at the top of their status report.

Has 5 Current Year NHQ Assignments

Employee

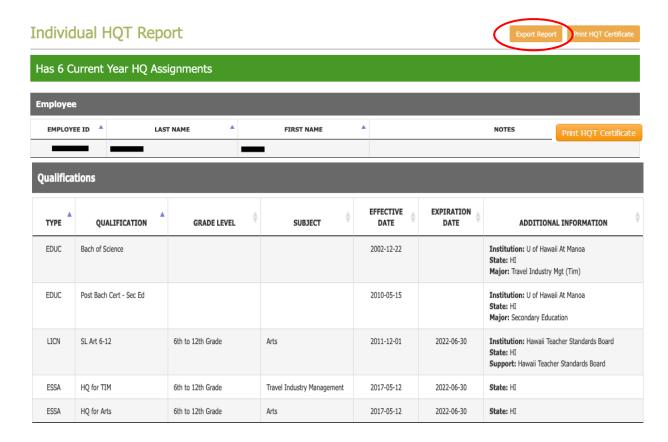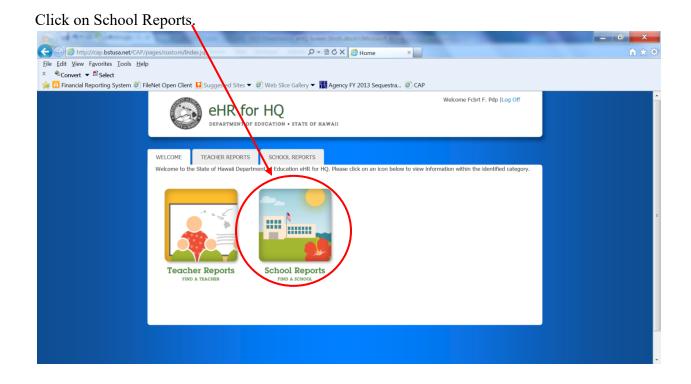| EMPLOYEE ID	LAST NAME	FIRST NAME	NOTES
███	███	███	

Qualifications

TYPE	QUALIFICATION	GRADE LEVEL	SUBJECT	EFFECTIVE DATE	EXPIRATION DATE	ADDITIONAL INFORMATION
EDUC	Bach of Science			1984-05-07		**Institution:** Liberty U **State:** VA **Major:** Pastoral
EDUC	Certification Program			2002-01-17		**Institution:** Cal St U, Northridge **State:** CA **Major:** Basic Spec Ed M/M
LICN	SL Sped S/P K-12	Kdgn to 12th Grade	Special Education	2017-02-01	2022-06-30	**Institution:** Hawaii Teacher Standards Board **State:** HI **Support:** Hawaii Teacher Standards Board
LICN	SL Sped M/M K-12	Kdgn to 12th Grade	Special Education	2017-02-01	2022-06-30	**Institution:** Hawaii Teacher Standards Board **State:** HI **Support:** Hawaii Teacher Standards Board
ESSA	HQ for Elementary	Elementary (K-6)	Elementary	2017-02-21	2022-06-30	**State:** HI
ESSA	HQ for Elementary Special Education	Elementary (K-6)	Elementary Special Education	2017-02-21	2022-06-30	**State:** HI

To see the NHQ Assignments, scroll down to the NHQ Assignments Section.

NHQ Assignments/School Year

COURSE ID	COURSE DESCRIPTION	SUBJECT	GRADE LEVEL	SCHOOL YEAR	SCHOOL	TERM	SPED CLASS	SUBJECT HQ	SPED LICENSE
HLE1000SPED	Health-Today and Tomorrow SPED	Health	High School (9-12)	2019	Konawaena High (374)	Semester 2	Yes	No	Yes
MAX1090SPED	Modeling Our World - Course Ia SPED	Math	High School (9-12)	2019	Konawaena High (374)	Semester 1	Yes	No	Yes
MAX1090SPED	Modeling Our World - Course Ia SPED	Math	High School (9-12)	2019	Konawaena High (374)	Semester 1	Yes	No	Yes
MAX1095SPED	Modeling Our World - Course Ib SPED	Math	High School (9-12)	2019	Konawaena High (374)	Semester 2	Yes	No	Yes
MAX1095SPED	Modeling Our World - Course Ib SPED	Math	High School (9-12)	2019	Konawaena High (374)	Semester 2	Yes	No	Yes
HLE1000SPED	Health-Today and Tomorrow SPED	Health	High School (9-12)	2018	Konawaena High (374)	Semester 2	Yes	No	Yes
HLE1000SPED	Health-Today and Tomorrow SPED	Health	High School (9-12)	2018	Konawaena High (374)	Semester 2	Yes	No	Yes

Teacher Status Report can be exported and saved as a pdf file.

Individual HQT Report

Export Report   Print HQT Certificate

Has 6 Current Year HQ Assignments

Employee

EMPLOYEE ID	LAST NAME	FIRST NAME	NOTES	Print HQT Certificate
▬	▬	▬		

Qualifications

TYPE	QUALIFICATION	GRADE LEVEL	SUBJECT	EFFECTIVE DATE	EXPIRATION DATE	ADDITIONAL INFORMATION
EDUC	Bach of Science			2002-12-22		**Institution:** U of Hawaii At Manoa **State:** HI **Major:** Travel Industry Mgt (Tim)
EDUC	Post Bach Cert - Sec Ed			2010-05-15		**Institution:** U of Hawaii At Manoa **State:** HI **Major:** Secondary Education
LICN	SL Art 6-12	6th to 12th Grade	Arts	2011-12-01	2022-06-30	**Institution:** Hawaii Teacher Standards Board **State:** HI **Support:** Hawaii Teacher Standards Board
ESSA	HQ for TIM	6th to 12th Grade	Travel Industry Management	2017-05-12	2022-06-30	**State:** HI
ESSA	HQ for Arts	6th to 12th Grade	Arts	2017-05-12	2022-06-30	**State:** HI

How to View List of Non-Hawaii Qualified Teachers

Click on School Reports.

Click on Non-Hawaii Qualified Teachers.

List of teachers that are NHQ will display.

You can copy, print, and download your list.