

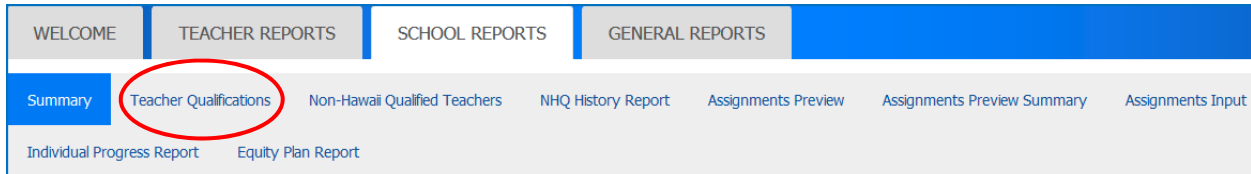


HAWAII DEPARTMENT OF EDUCATION
ESSA Hawaii Qualified Teacher
How to Access the Teacher Qualifications Report in eHR for HQ
School Year 2024-2025

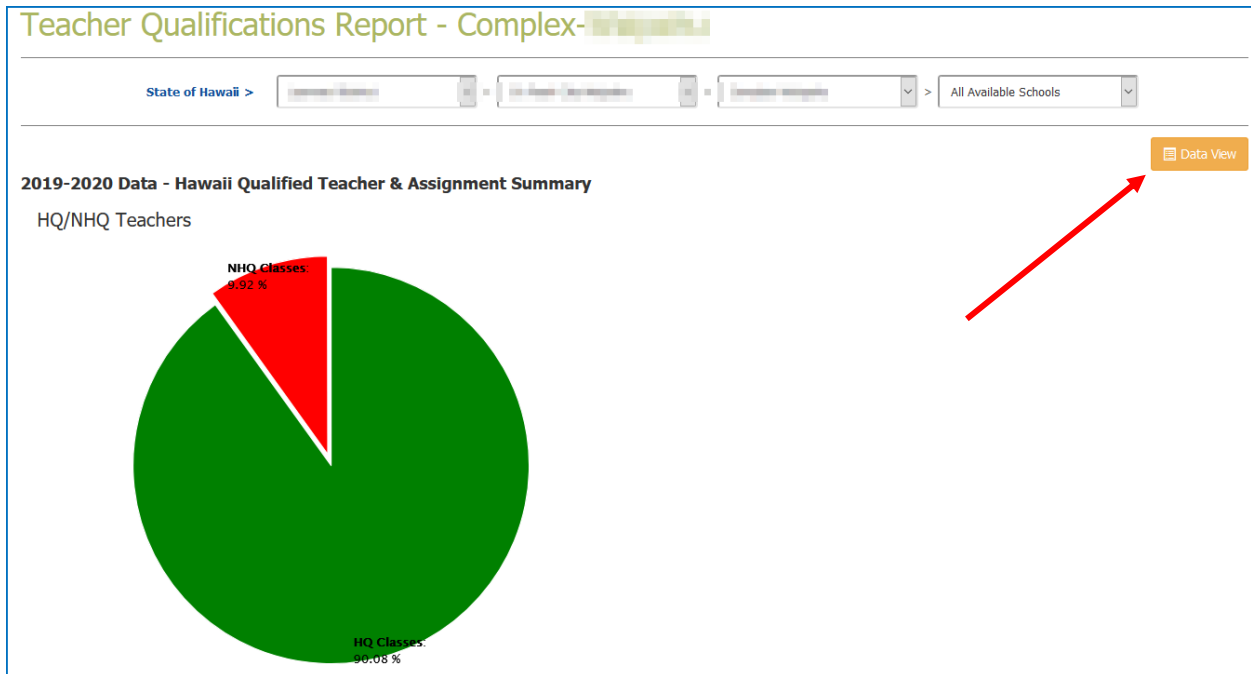
For instructions on accessing the eHR for HQ site, please refer to Document 1f of the ESSA HQT Handbook.

Within the School Reports tab, there are additional reports available in addition to the summary report for your school. The reports are as follows:

- | | |
|---------------------------------|---|
| • Teacher Qualifications | Displays HQ/NHQ teachers and HQT by subject |
| • Non-Hawaii Qualified Teachers | Displays list of NHQ teachers |
| • NHQ History Report | Displays current and past NHQ teacher for school year |
| • Assignments Preview | Displays assignments from SIS or eHQ (non-SIS PCS) |
| • Individual Progress Report | Displays a monitoring report for your NHQ teachers |
| • Equity Plan Report | Displays licensure status of your teachers |



The “Teacher Qualifications” report is partially included in the summary page, and provides a school’s overall HQ/NHQ percentage and counts/percentage by core subject area. It differs from the summary in that the chart/graph allows for “drill down” using the “Data View” button to view the underlying data (the teachers and their assignments or HQ records).



The second half of the Teacher Qualifications Report (Data View portion) displays the HQ/NHQ class and teacher counts by subject. You can page through the different subjects and select the subject you want to view by clicking on the subject area of interest.

Teacher Qualifications Report - Complex

State of Hawaii > [Filters] > All Available Schools

[Data View](#)

2019-2020 Data - Hawaii Qualified Teacher & Assignment Summary

HQ/NHQ Teachers

A pie chart illustrating the distribution of teacher assignments. The chart is divided into two segments: a large green segment representing HQ Classes at 90.08%, and a smaller red segment representing NHQ Classes at 9.92%.

Teacher Assignments by Subject

Show [1] entries [Copy Screen](#) [Print Screen](#) [Download Options](#) Search: [Reset Filters](#)

SUBJECT	TOTAL CLASSES	HQ CLASSES	HQ TEACHERS	HQ CLASSES PERCENT	NHQ CLASSES	NHQ TEACHERS	NHQ CLASSES PERCENT
*Foreign Language	4	4	2	100%	0	0	0%
Arabic	0	0	0	0%	0	0	0%
Arts	52	43	4	82.69%	9	5	17.31%
Asian Studies	2	2	1	100%	0	0	0%
CTE- Arts and Communication	35	19	4	54.29%	16	2	45.71%
CTE- Business	7	7	2	100%	0	0	0%
CTE- Health Services	19	14	5	73.68%	5	1	26.32%
CTE- Industrial and Engineering Technology	134	122	11	91.04%	12	2	8.96%
CTE- Natural Resources	27	24	5	88.89%	3	3	11.11%

Showing 1 to 11 of 59 entries

Navigation: [Previous](#) **1** [2](#) [3](#) [4](#) [5](#) [6](#) [Next](#)

In the example below we have select the subject “Arts” and by double-clicking on the subject we can see the two tabs for Hawaii Qualified (HQ) and Non-Hawaii Qualified teachers and class combinations.

Teacher Assignments by Subject

Show entries Copy Screen Print Screen Download Options Search: Reset Filters

SUBJECT	TOTAL CLASSES	HQ CLASSES	HQ TEACHERS	HQ CLASSES PERCENT	NIHQ CLASSES	NIHQ TEACHERS	NIHQ CLASSES PERCENT
*Foreign Language	4	4	2	100%	0	0	0%
American Sign Language	0	0	0	0%	0	0	0%
Anthropology	15	15	5	100%	0	0	0%
Arabic	0	0	0	0%	0	0	0%
Arts	52	43	4	82.69%	9	5	17.31%
Asian Studies	2	2	1	100%	0	0	0%
CTE- Arts and Communication	35	19	4	54.29%	16	2	45.71%
CTE- Business	7	7	2	100%	0	0	0%
CTE- Health Services	19	14	5	73.68%	5	1	26.32%
CTE- Industrial and Engineering Technology	134	122	11	91.04%	12	2	8.96%
CTE- Natural Resources	27	24	5	88.89%	3	3	11.11%

Showing 1 to 11 of 59 entries Previous 1 2 3 4 5 6 Next

Here we see the “Hawaii Qualified Teachers” tab selected. In the tab below you can see the list of teacher-course combinations of “Arts” teachers who are HQ. To view the non-Hawaii Qualified teachers you can click on the “Non-Hawaii Qualified Teachers” tab.

WELCOME > SCHOOL REPORTS > TEACHER QUALIFICATIONS REPORT > SUBJECT DRILLDOWN

Subject Drilldown - Complex - Arts

State of Hawaii > > > All Available Schools

HAWAII QUALIFIED TEACHERS **NON-HAWAII QUALIFIED TEACHERS**

Show entries Copy Screen Print Screen Download Options Search: Reset Filters

TEACHER SCHOOL CLASS TAUGHT SPED

EMPLOYEE ID	TEACHER	SCHOOL	CLASS TAUGHT	SUBJECT	SPED CLASS
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 1B	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 1	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 1	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 1	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Drawing and Painting 1	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 2	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 1	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 2	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 2	Arts	No
10018634	Ms. [Name]	Waipahoehoe High (27%)	Photography 2	Arts	No

To find a specific teacher or section you can use the filters (teacher name, course title and SpEd) or search text box.

By clicking on a teachers row within the table you can view that teacher’s status report. The image below shows the selection of a teacher row.

HAWAII QUALIFIED TEACHERS		NON-HAWAII QUALIFIED TEACHERS				
Show	10 entries	Copy Screen	Print Screen	Download Options	Search: <input type="text"/>	Reset Filters
	TEACHER	SCHOOL	CLASS TAUGHT		SPED	
EMPLOYEE ID	TEACHER	SCHOOL	CLASS TAUGHT	SUBJECT	SPED CLASS	
1000000	Paul, Sarah	Hawaii High (207)	Photography 1B	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 1	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 1	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 1	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Drawing and Painting 1	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 2	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 1	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 2	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 2	Arts	No	
1000000	Paul, Sarah	Hawaii High (207)	Photography 2	Arts	No	

Here we see the selected teacher’s individual status report.

WELCOME		TEACHER REPORTS		SCHOOL REPORTS		GENERAL REPORTS	
Individual Status Report		Individual Status Report Search					
WELCOME > TEACHER REPORTS > INDIVIDUAL HQT REPORT							
<h2>Individual HQT Report</h2>						Export Report	Print HQT Certificate
Has 15 Current Year HQ Assignments							
Employee							
EMPLOYEE ID	LAST NAME	FIRST NAME	NOTES				
Qualifications							
EDUC	Prof Diploma			1996-05-12		Institution: U of Hawaii At Manoa State: HI Major: Sec-Art	
EDUC	Bach of Educ (BED)			1995-05-14		Institution: U of Hawaii At Manoa State: HI Major: Sec-Art	
LICN	SL Art K-12	Kdgn to 12th Grade	Arts	1997-08-28	2021-06-30	Institution: Hawaii Teacher Standards Board State: HI Support: Hawaii Teacher Standards Board	
ESSA	HQ for Arts	Kdgn to 12th Grade	Arts	2016-02-01	2021-06-30	State: HI	
ESSA	HQ for Elementary	Elementary (K-6)	Elementary	2016-02-01	2021-06-30	State: HI	