

**HAWAII CERTIFICATION INSTITUTE FOR SCHOOL LEADERS PROGRAM  
2025 SCHEDULE OF APPLICATION EVENTS  
FOR PROGRAM YEAR 2026-2027**

May 12 – August 18, 2025	<p>Application Period</p> <p>Applicants consult with their Principal and complete the Hawai'i Certification Institute for School Leaders (HICISL) Application Packet at <a href="https://ehr.k12.hi.us">https://ehr.k12.hi.us</a>.</p>
August 18, 2025 11:59 p.m.	<p>Application Deadline</p> <p>All application components must be completed, uploaded, and submitted to eHR by August 18, 2025, 11:59 p.m. Emailed applications and documents will not be processed. No deadline extension will be granted.</p>
By September 23, 2025	Applicants will be notified of their application status. Qualified applicants will be invited to the HICISL interviews.
October 6-10, 2025	<p>HICISL Interviews</p> <p>Applicants must attend the assigned in-person interview date and time. No exceptions or alternative interviews will be granted.</p>
November 2025	Invitation to the 2026 Summer Institute (SI) will be distributed before the end of November.
November 17, 2025 3:15 p.m. - 5:45 p.m.	<p>Informational Meeting</p> <p>Applicants invited to SI will attend a virtual meeting in order to make an informed decision to commit to the HICISL program.</p>
<p>January 13 and 27, February 10, March 3 and 24, April 21; and May 26, 2026</p> <p>April 25, May 9, and 30, 2026</p>	<p>HICISL Spring Sessions - Participation is mandatory</p> <p>Virtual afternoon sessions 3:15 p.m. - 6:00 p.m.</p> <p>Candidates will build foundational leadership skills to be applied and evaluated during the spring and at the Summer Institute.</p> <p>In Person Sessions: 8:30 a.m. - 4:00 p.m. Location TBD</p> <p>Successful demonstration in meeting program standards is required for continuation into the HICISL Program.</p>
June 8-10, 12-13, June 15-19, 2026	<p>Summer Institute - Participation is mandatory</p> <p>Full day sessions are intended to inspire, guide, and evaluate attitudes and competencies of aspiring administrators.</p>
July 1-2, 2026	<p>HICISL Residency On-boarding – Participation is mandatory</p> <p>HICISL Training and Residency</p> <p>Candidates are expected to report to the assigned school as directed for the start of the VP residency on July 6. Various training sessions may also be required immediately following SI, which may include: one-week Observation Certification, Educational Leadership Institute, and other sessions, including those sponsored by the state or district.</p> <p>Participation in all HICISL monthly seminars and School Leadership-Foundations in Operation (SL-FIO) sessions are mandatory. Successful demonstration of program standards required for HICISL certification.</p>

NOTE: All dates are tentative and subject to change, except for the application due date.